



COMPANY NAME : WROXTON & CO (WA) PTY LTD  
ABN : 94 155 638 949  
ADDRESS : PO Box 347 KWINANA WA 6167  
Phone : (08) 9419 1133  
Fax : (08) 9419 1277  
Mobile : 0418 980 990  
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**WROXTON & CO (WA) PTY LTD**

**JOB APPLICATION**

**BRICKLAYING / LABOURING POSITIONS**

## Bricklayer Duties and Equipment

- Set Out Bond
- Know the correct gauges for ALL BRICK TYPES for example Concrete Blocks and Standard Bricks
- Build walls plumb and level to within Australian Standards AS3700
- Correctly mark out positions for Mechanical/Plumbing/Electrical works
- Quickly and neatly clean down and joint up work to Leading Hands instructions
- Correctly stand and build in any and all frames including doors and windows.
- Correctly Use Drills, saws and other power tools.
- Physically capable of lifting blocks and equipment up to 18kgs
- Wroxton WA expect you to have a minimum of Trowel, Pointing Trowel, String Lines, Line Pins, Corner Blocks, F Clamps, 10mm and 12mm Jointers, NO SPOON JOINTERS, Tape Measure, 1200mm Level, 600mm Level, Soft Brush and Marking pens and Pencils
- Wroxton WA expects a minimum of 150 blocks per day.
- Any queries on masonry works such as location of penetrations, finishes or the like to be directed to Jeff Scherbarth or Hayden Abberton. Do Not phone or question the Builders or other Trades Supervisors unless it has been arranged with Jeff Scherbarth or Hayden Abberton
- Both bricklayers and labourers are expected to perform other duty's or task's as required to keep productivity at a acceptable level.

## Labourer Duties

- Correctly mix mortar
- Load out all walls using pallet trolleys, barrows or forklifts as per Leading Hands instructions
- Mix concrete correctly for any core filling or footings that are required
- Cut reinforcement to length
- Clean floors, Door frames and walls
- Correctly erect and dismantle scaffold. Any scaffold above 2000mm to be built in conjunction with a licensed scaffolder
- Daily clean of ALL equipment such as saws, barrows, bins, power tools and plant equipment
- Any queries on masonry works such as location of penetrations, finishes or the like to be directed to Jeff Scherbarth or Hayden Abberton. Do Not phone or question the Builders or other Trades Supervisors unless it has been arranged with Jeff Scherbarth or Hayden Abberton
- Both bricklayers and labourers are expected to perform other duty's or task's as required to keep productivity at a acceptable level.

## Employment Conditions

- As Per Wroxton & Co (WA) EBA
- Work hours are 7am – 3.30pm. We expect you to be laying your first block or being productive at 7am not walking to the job at 7am.
- Finishing time is at 3.30pm
- One 40-minute break during the day
- All sites are non-smoking.
- No earphones to be worn from personal music devices
- Please notify Jeff Scherbarth or Hayden Abberton of any potential time off for appointments at least 48 hrs beforehand.
- Please notify Jeff Scherbarth of any holidays at least six ( 6 ) weeks in advance.
- Wroxton WA adheres to a NO drugs and alcohol policy
- Failure to comply will result in termination of your employment.
- No alcohol shall be consumed on the premises or during normal start and finish times
- Each employee must be available to work reasonable overtime in accordance with the terms of their employment agreement as requested by supervisors
- Employees who sustain an injury or illness directly out of the course of their employment are to promptly advise their supervisor and ensure the report is entered into the Employer's "Register of Injuries". Failure to notify your employer of a work injury or illness which might entitle you to compensation under WorkCover within 30 days of becoming aware of the injury may jeopardise your entitlement to compensation

## Wages

- Wage week runs Wednesday to Tuesday and will be paid into your nominated account by Thursday of that week.
- Pay slips will be emailed to the email address supplied
- Raise any queries with Jeff Scherbarth or Jack Scherbarth, NOT THE LEADING HAND

## Mobile Phone Policy

- Phone calls of a personal nature are to be taken at break times. Failure to comply could result in time being deducted
- If you need to be contacted as an emergency, please inform your NEXT of KIN to contact Jeff Scherbarth on 0418 980 990 or Jack Scherbarth on 0418 923 378.

**Before Employment Potential Employees are to have the following**

- Work boots in Good condition
- Correct PPE including
  - Hardhat
  - Long Sleeve Hi Vis Shirt
  - Steel Capped boots in good condition
  - Long Pants if requested for a particular job
  - You will receive Safety Glasses and Safety Gloves at induction
- Current Hearing test
- Memberships for
  - Long Service Leave ( [www.myleave.com.au](http://www.myleave.com.au) )
  - Superannuation ( [www.cbussuper.com.au](http://www.cbussuper.com.au) )
- Blue/White card

PERSONAL DETAILS	
Position Applied For	
Name	
DOB	
Address	
Suburb	
Post Code	
Home Phone	
Mobile	
Email	
Next Of Kin	
Next Of Kin Contact Number	
Drivers License	
QUALIFICATIONS	
Bricklaying Apprenticeship	
White Card Number	
High Risk Card Number	
High Risk Card Classes	
Other Licenses	

**ACCOUNT DETAILS**

Account Name	
Bank Name	
BSB ( Branch Number )	
ACC ( Account Number )	
Super Account Number	
Long Service Leave Number	
Redundancy Number ( If Applicable )	
Tax File Number	

**MEDICAL**

Hearing Test ( Date of Last Test )	
Medical Test ( If required )	

**EMPLOYMENT HISTORY**

Employer 1	
Employer 2	
Employer 3	

Section 79 of the Workers Compensation and Rehabilitation Act 1981, gives the Workers Compensation Board discretion to refuse to award compensation which would otherwise be payable where it is proved that the worker has, at the time of seeking or entering employment, wilfully or falsely represented himself as not having previously suffered from the disability, which is the subject of the claim for compensation.

Do you or have you ever suffered from any back or neck injuries or pain or had any other injury, strain or fracture? YES / NO If Yes, please specify below



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Have you ever made a claim for compensation following a work accident, motor vehicle accident or any other accident? YES / NO If Yes, please specify below

Have you ever suffered from any serious illness, disability or medical condition that could limit your performance in the job you are applying for? YES / NO If Yes, please specify below

**Declaration**

I Certify the above statements are true and correct. I authorise you to make such investigations and enquiries in arriving at an employment decision.

In the event of employment, I understand that if any statements above are purposely misleading, it may be viewed as grounds for termination from employment Applications Signature :

Date :

Witness Signature :

Date :